

COUNCIL MEETING

December 8, 2015

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Black, Jaskey, Von Ahsen

ABSENT: None

Mayor Berry presided.

On motion by Teeples, second by Black, the Council approved the following consent agenda: November 24, 2015 Council Minutes, Item B under the consent agenda was removed, and payment of monthly bills from City funds.

AYE: Jaskey, Von Ahsen, Black, Ahrenholtz, Teeples

NAY: None

On motion by Ahrenholtz, second by Jaskey, the Council approved adjusting the Wild Rose Casino building permit to a total of \$5000.

AYE: Teeples, Black, Ahrenholtz, Jaskey, Von Ahsen

NAY: None

On motion by Black, second by Teeples, the Council approved the appointment of Mr. MacKenzie Parkis to the Jefferson Fire Department as recommended by Fire Chief Randy Love.

AYE: Black, Ahrenholtz, Von Ahsen, Teeples, Jaskey

NAY: None

This was the time and place for a Public Hearing on the 2016 CDBG Owner/Occupied Rehabilitation Program.

CITY OF JEFFERSON PUBLIC HEARING MINUTES FOR CDBG HOUSING FUND APPLICATION

A public hearing was held on **December 8 at 5:30 PM** at the Jefferson City Hall to hear comments on the city's application for a CDBG Housing Fund Application. The public hearing was opened at 5:30 PM by Mayor Berry. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Administration (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings.

The need for owner-occupied housing rehabilitation has been realized by the City of Jefferson through a Housing Needs Assessment. The proposed project will rehabilitate 6 units to meet the Iowa Minimum Rehabilitation Standards and be lead safe upon completion. Families may be temporarily displaced during rehabilitation disturbing lead based paint. No businesses will be displaced as a result of this proposed project.

The city determined the 6 projects will be located in the following Targeted Area:

Railroad tracks on the north boundary, east to Elm Street, South to Ram Drive, west to Grimmell Road and back north to the Railroad tracks.

The total project is estimated to be **\$254,750.00** which includes a **\$16,250.00** local match share. Local matching funds would be provided by the **City of Jefferson (\$15,000)**, **Greene County Development Corporation (\$500)**, **Home State Bank (\$500)** and **Peoples Bank and Trust (\$250)**. Grant administration of **\$13,500.00** and Rehabilitation/Technical Services of **\$225,000.00** are combined for a total CDBG request of **\$238,500.00**. The application deadline is January 15, 2016.

A requirement of the CDBG program is that funds must benefit a population of at least 51% of the households are occupied by low or moderate income families. The City of Jefferson's LMI percentage is **52.44%** and 100% of housing rehabilitation participants will be low and moderate income.

The Public Hearing was closed at 5:38 PM.

Signed:

Craig J. Berry, Mayor

Attested:

Diane M. Kennedy, City Clerk

On motion by Von Ahsen, second by Black, the Council closed the Public Hearing.

AYE: Black, Ahrenholtz, Von Ahsen, Jaskey, Teeples

NAY: None

RESOLUTION NO. 51-15

On motion by Ahrenholtz, second by Jaskey, the Council approved Resolution No. 51-15, a resolution providing Match Funds for the 2016 CDBG Owner/Occupied Rehabilitation Program through Region XII for 6 projects at \$2,500.00 each.

AYE: Teeples, Ahrenholtz, Black, Jaskey, Von Ahsen

NAY: None

RESOLUTION NO. 52-15

On motion by Black, second by Jaskey, the Council approved Resolution No. 52-15, a resolution of funding for the Mahanay Bell Tower Foundation.

AYE: Von Ahsen, Jaskey, Black, Teeples, Ahrenholtz

NAY: None

Item F was removed from agenda.

RESOLUTION NO. 53-15

On motion by Teeples, second by Jaskey, the Council approved Resolution No. 53-15, a resolution approving a 5 year CIP Plan and match funding for the Airport Improvement Project.

AYE: Jaskey, Teeples, Ahrenholtz, Von Ahsen, Black

NAY: None

On motion by Black, second by Ahrenholtz, the Council approved to waive the regular Council Meeting on December 22, 2015.

AYE: Black, Teeples, Ahrenholtz, Jaskey, Von Ahsen

NAY: None

The following bills were approved for payment from City funds:

A1 JANITOR SUPP	SW CLEANER	346.23
ACCESS SYSTEMS	RN COPIES	44.88
ACCESS SYSTEMS INC	RN COPIER LSE	588.74
ACCESS SYSTEMS LEAS	PA CPIER LS	333.49
ACCO	WA CHEM	622.99
AFLAC	AFLAC INS W/H	128.30
AFSCME	UNION DUES	199.50
AG SOURCE LAB	WA TSTG	77.00
ALLIANT ENERGY	UTILITIES	21,573.09
AMAZON	LB BOOKS	225.21
AMERICAN CONCRETE	RUT CEMENT	3,672.00
ARAMARK	MAINT	326.85
ATCO	WA ICE GO	97.00
BAKER & TAYLOR INC.	LB BOOKS	1,594.54
BARBARA BARTLEY	WA DEP REF	100.00
BEE & HERALD	PA PUB	1,133.07
BELL TOWER FOUNDATION	LB PRINT	129.00
BETTY J. REINHARDT	AP LAND ACQ	35,000.00

BLOHM INSPECTION	ASBEST INSP	2,680.00
BOMGAARS	SUPP	602.00
BRAD TRONCHETTI	WA DEP REF	100.00
BROWN SERVICES	RN CLEAN	2,160.00
CHIEF SUPPLY CORP	PD POUCH	28.83
CINTAS CORP	FIRST AID	238.73
CITYBOYS ELITE CONCRETE	LOST SW	1,358.00
COLLECTION SERVICES	CASE IDENTIF	125.00
COMMUNITY OIL CO	AP FUEL	10,923.30
COMPASS MINERALS	WA SALT	6,688.62
COUNTYWIDE ELECTRIC	PA PROJ MAINT	281.74
CRIME PREVENTION	PD FEE	100.00
D. J. GONGOL & ASSOC	SW MAINT	1,744.61
DANIELSON AUTO SERV	VEH REPAIRS	1,180.59
DAVE DAVIS	CAF REIMB	134.38
DE LAGE LANDEN	LB COPIER LS	415.00
DEAN LYONS	RN BB INSTR	162.00
DECKER SPORTING GOODS	RN BALLS	238.00
DEPT OF JUSTICE	PD FORFEITURE	65.31
DGR ENGINEERING	AP LAND ACQ	381.25
DIANE M. KENNEDY	REIMB	1,170.72
DIGITAL ALLY, INC.	PD DVR	1,620.00
DON'S ACE HARDWARE	SUPP	458.46
DURBIN AUTO/TRUCK REPAIR	RUT BATTERIES	305.9
DURLAM ELECTRIC	RN MAINT	2,761.58
EFTPS	FEDERAL W/H	15,359.08
ELECTRIC PUMP	SW MAINT	120.00
EMC NATIONAL LIFE CO	LIFE INS	172.99
FAIRCHILD COMMUNICATIONS	AP MAINT	210.00
FAREWAY	LB SUPP	160.53
FRANK DUNN CO	RUT PATCH	789.00
GENESIS DEVELOPMENT	PA CLEAN	300.00
GREENE CO SECONDARY RDS	FUEL	3,871.70
GREENE CO. AUDITOR	ELECTION EXP	3,847.19
GREENE CO. CONSERV	RN RENTAL FEE	50.00
GREENE CO. DEVEL CORP	GCDC	11,250.00
GREENE CO CHAMBER	HOT/MOT ADV	9,564.60
HABITAT FOR HUMANITY	LOST SW	1,358.00
HACH COMPANY	WA SUPP	873.69
HALI-BRITE INC	AP MAINT	386.81
HALO BRANDED SOLUT	RC MAGNETS	1,243.52
HARRISON RV LAND	RUT LP GAS	15.00
HATCH GRADING & CONTRACT	WA MAIN PROJ	10,700.38
HAWKEYE COMM COLLEGE	PD FOOD	3,345.74
HAWKINS , INC.	WA CHEM	2,377.58
HOME STATE BANK	RN ACCT REF	389.22
HOME TOWN VARIETY	RN VELCRO	138.69
HY-VEE, INC.	GCRSE BEV	109.55
INSULATION CONTRACT SERV	WA MAINT	1,763.78
IA DEPT OF NATURAL	GCRSE WA FEE	99.00
IPERS	IPERS W/H	9,747.70
JANE MILLARD	REIMB	130.04
JANETTE KNIESER	DEMO504EWILCOX	2,000.00
JEAN VAN GILDER	RN I POD INST	120.35
JEFF'S JONS	GCRSE TOILETS	320.00
JEFFERSON MATTERS	LB CONSUL FEE	750.00
JEFFERSON TELECOM	PHONE	2,319.32

JEFFERSON VET CLINIC	ANIM VET EXP	352.00
JODI GANOE	WA REF	222.76
JOSHUA GEIGLE	WA DEP REF	100.00
KASPERBAUER CLEANERS	G CRSE MAINT	118.60
KIRK KIGER	WA DEP REF	100.00
LOUK PLUMBING	WA REPRS	1,265.00
MACDONALD INSURANCE	RC INS	1,297.46
MANGOLD	SW TSTG	1,565.60
MARCELLOUS TAYLOR	SW CASINO PROJ	1,680.00
MARK WRIGHT	WA DEP REF	100.00
MATHESON TRIGAS	WA CHEM	35.80
MERLE LANGNER	WA DEP REF	100.00
METRO WASTE AUTH	LF FEES	7,571.17
MHF ENGINEERING	WA/SW CASINO	26,498.00
MIDLAND POWER COOP	AP UTIL	594.80
MOTOR PARTS	AP PART	138.75
MOUNTAIN BLADE PROP	WA DEP REF	100.00
MUIR EMBROIDERY	SW CLOTH	227.00
MURPHY CONST	WA SAND	4,500.00
NAPA AUTO PARTS	PARTS	95.36
NATIONAL ELEVATOR INSPECT	PA ELV INSP	40.00
NOVA FITNESS EQUIPMENT	RN MAINT	145.00
OCLC, INC.	LB CATALOG	487.10
ORKIN PEST CONTROL	PEST CONT	235.73
PAM KINSEY	RN REF	20.87
PEPSI CO.	GCRSE POP	413.00
PIZZA RANCH	PA PIZZA	81.89
RACCOON VALLEY RADIO	RN ADV	309.90
ROTARY CLUB OF JEFFERSON	PA DUES	160.00
ROYAL JEWELERS	PA NAMEPLATE	12.40
RUETER'S RED POWER	CEM DR LOCK	224.20
RUTTEN'S VACUUM CENTER	LB REPR	63.96
SCHARNWEBER WATER COND	TIF CASINO	63,803.86
SCOTTS OUTDOOR SUPP	PK BLADES	52.65
SENSUS USA	WA SOFTWARE	1,617.45
SHADRAN	SUPP	673.00
SHAWN C OLSON	SW CLOTH	42.54
SIMEON LANG	RN REIMB	27.77
ST. PAUL STAMP WORKS	ANIM TAGS	161.73
STOREY KENWORTHY CO	PA FORMS	133.97
TELRITE CORP	PHONE	193.72
THE OFFICE STOP	PD SUPP	118.31
THE PRINTERS BOX	WA UPS	22.37
THOMSON REUTERS	PA LGL	219.84
THORPE SAWMILL	SN BRUSH GRIND	19,350.00
TIANNA LOWE	WA DEP REF	100.00
TOBY BISHOP	WA REF	70.35
TODD'S EXHAUST PROS	WA EQUIP	1,100.00
TOM SCHILLING	H INS SINK	1,189.83
TREASURER STATE OF IA	STATE W/H	2,701.00
TRI-COUNTY LUMBER	LB PAINT	94.47
TYLER TECHNOLOGIES	PA MAINT AGREE	70.00
U.S. CELLULAR	WA PHONE	227.89
U.S. POST OFFICE	POSTAGE	670.89
U.S. POSTOFFICE	PRESORT FEE	225.00
UNITYPOINT CLINIC	TESTING	111.00
UPTOWN SPORTING GOODS	RN JERSEYS	1,185.00

USA BLUEBOOK	PARTS	1,389.45
UTILITY EQUIPMENT CO	WA BOLT	310.00
VAN-WALL EQUIPMENT	PARTS	109.33
VERIZON WIRELESS	PD PHONE	80.02
VISIONS AUTO GLASS	RUT GLASS	485.00
WELLMARK BCBS	HEALTH INS W/H	15,154.06
WILCOX LAW FIRM	LEGAL	17,074.04

FUND TOTAL

001 GENERAL FUND	98,052.43
110 ROAD USE TAX	15,528.55
112 CAFETERIA PLAN	134.38
121 LOCAL OPTION SALES TAX	14,496.67
125 TIF	97,047.86
126 POLICE FORFEITURE	65.31
128 HEALTH INS. SINKING	1,189.83
134 LIBRARY AGENCY	1,042.04
140 WATER DEPOSITS	800.00
149 DOWNTOWN BUILDINGS	2,487.21
391 AIRPORT IMPROVEMENTS	35,483.25
600 WATER	25,560.32
603 WATER CAPITAL IMPROVE	10,700.38
610 WASTEWATER	12,706.88
660 AIRPORT	12,170.43
670 SANITATION	32,615.76
671 RECYCLING	3,538.96
GRAND TOTAL	363,620.26

There being no further business the Council agreed to adjourn.

Craig J. Berry, Mayor

Diane M. Kennedy, City Clerk