

# **AGENDA**

**COUNCIL MEETING**  
**Tuesday, March 27, 2012**  
**5:30 P.M.**

## **CITY HALL COUNCIL CHAMBERS**

- I. CALL TO ORDER:**
- II. OPEN FORUM:** This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.
- III. CONSENT ITEMS:**
  - A. 3/13/12 Council minutes.
  - B. Wet Goods Company, Class C Liquor License.
- IV. NEW BUSINESS:**
  - A. Public hearing on proposed plans, specifications, and form of contract and estimate of cost for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.
  - B. Resolution approving proposed plans, specifications, and form of contract and estimate of cost for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.
  - C. Resolution approving contract and performance and payment bonds for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.
  - D. Resolution approving Jefferson Municipal Airport contract for land acquisition
  - E. Approval of cleaning contract with Genesis Development for the Greene County Community Center.
  - F. Approval to purchase chair lift for municipal swimming pool.
  - G. Consider waiving building permit fees for Greene County Medical Center
  - H. Approval of zoning change of property located at 505 E. Lincoln Way from L1 (Light Industrial) to CBC (Central Business District).
  - I. Review of lease agreement for vacant NSP properties
- V. REPORTS:**
  - A. Mayor
  - B. Engineer
  - C. City Clerk
  - D. Attorney
  - E. City Administrator
  - F. Council & Committees
- VI. ADJOURN.**

## **AGENDA SUMMARY**

**DATE 3/27/12**

### **NEW BUSINESS**

- A. Public hearing on proposed plans, specifications, and form of contract and estimate of cost for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.**
- B. Resolution approving proposed plans, specifications, and form of contract and estimate of cost for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.**
- C. Resolution approving contract and performance and payment bonds for Jefferson Downtown - Street, Sidewalk & Lighting Improvements project.**
- D. Resolution approving Jefferson Municipal Airport contract for land acquisition.** The contract with Snyder and Associates is to acquire 14.42 acres as part of the 2013 airport capital improvement plan for the expansion of the airport runway. The contract amount for these services is a not to exceed amount of \$22,403.83
- E. Approval of cleaning agreement with Genesis Development for the Greene County Community Center.** Attached is an agreement to clean the Community Center. The Park and Rec Board reviewed three proposals for the cleaning services and are recommending Genesis Development.
- F. Approval to purchase chair lift for municipal swimming pool.** The Park and Recreation Board are recommending the purchase of the lift at a cost of \$3,525.05.
- G. Consider waiving building permit fees for Greene County Medical Center.** GCMC has applied for a building permit to construct a three season (sunroom) addition on top of an existing structure. The permit fee is \$502.50
- H. Approval of zoning change of property located at 505 E. Lincoln Way from L1 (Light Industrial) to CBC (Central Business District).** Attached are the minutes from the Planning and Zoning Commission.
- I. Review of lease agreement for vacant NSP properties.** At the 2/14/12 meeting, the Council was favorable to leasing out vacant City owned NSP properties for gardening. Proposed agreement language will be available at the meeting



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March 19, 2012

Ms. Vicky Lautner, Director  
Greene County Community Center  
204 West Harrison  
Jefferson, Iowa 50129

Vicky:

Genesis Development is pleased to offer the following in response to your advertisement for "Contract Services to Clean the Greene County Community Center."

For a fixed price of \$375.00 per week Genesis Development will provide custodial services as described below and on the attached Tasks Listing.

Genesis Development will provide all labor and Supervision to accomplish the duties on the attached.

The Greene County Community Center will provide all materials, supplies and equipment required to accomplish the duties on the attached.

Genesis Development will spend 37.5 standard man hours each week on the job site and will accomplish all the "Required Tasks" and as many of the "As Needed Tasks" as time permits.

The Center Director and the Genesis Supervisor will work closely to identify a week in advance the "As Needed Tasks" for the following week to allow Genesis sufficient time to plan the labor force.

This Agreement and/or the attached Tasks Listing may be changed at any time with the written approval of the Greene County Community Center and Genesis Development. This agreement is effective March 19, 2012 and will remain in effect until canceled by 60 day written notice by either party to the other.

Green County Community Center

Genesis Development

By: Vicky Lautner, Director

By: Terry Johnson, CEO



Planning and Zoning Commission  
March 7, 2011  
10:00 A.M.  
City Council Chambers

Present: Finneseth, Pound, Nick Richardson, Guy Richardson, Unger,  
Absent: Foje, Fie  
Also: City Building Official Mike Wright

Meeting was called to order by chairman Finneseth at 10:00 A.M.

On a motion by Guy, second by Unger, the Commission approved the November 2, 2011 minutes. All voted Aye.

On a motion by Guy Richardson, seconded by Nick Richardson the Commission recommends to the City Council that a request of action on a zoning change for Phil Sloan for 505 E. Lincoln Way (Old 30 Grill) also known as: Legal Description Original Town Lot 162 Block 27& E8' Vac Alley, change from LI (Light Industrial) to CBC (Central Business Commercial).  
All voted Aye.

On a motion by Guy, second by Pound the meeting was adjourned. All voted Aye.

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Jack Finneseth, Chairperson

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Mike Wright, Building Official