

AGENDA

COUNCIL MEETING

Tuesday, December 8, 2015

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

- I. **CALL TO ORDER:**
- II. **OPEN FORUM:** This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.
- III. **CONSENT ITEMS:**
 - A. 11/24/15 council minutes.
 - B. Hotel/Motel tourism reimbursement of \$7,070.80 to Greene County Chamber.
 - C. Monthly bill approval.
- IV. **NEW BUSINESS:**
 - A. Consider adjustment of building permit for Wild Rose Casino:
 - B. Consider appointment of Makenzy Parkis to the Jefferson Fire Department:
 - C. Public Hearing on 2016 CDBG Owner/Occupied Rehabilitation Program:
 - D. Consider approval of a resolution for match funds for the 2016 CDBG Owner/Occupied Rehabilitation Program:
 - E. Consider approval of a resolution of funding for the Mahanay Bell Tower Foundation:
 - F. Consider approval of a contract for Franks Group for architectural services for the Downtown Community Development Block Grant Program/Projects:
 - G. Consider approval of resolution approving a 5-year CIP Plan and match funding for the Airport Improvement Project:
 - H. Consider approval waiving the regular Council Meeting on December 22, 2015:
- V. **REPORTS:**
 - A. Mayor
 - B. Engineer
 - C. City Clerk
 - D. Attorney
 - E. City Administrator
 - F. Council & Committees
- VI. **ADJOURN.**

AGENDA SUMMARY

DATE 11/5/15

CONSENT ITEM

Reimbursement to Greene County Chamber for Hotel/Motel for \$7,070.80:

Attached is the list of bills for your review. I have all of the detail if you would like to review it at the meeting or ahead of time.

NEW BUSINESS

- A. Consider adjustment of building permit for Wild Rose Casino:** Mike and Nick will have information at the meeting regarding the adjustment.
- B. Consider appointment of Makenzy Parkis to the Jefferson Fire Department:** The appointment is recommended by Fire Chief Randy Love.
- C. Public Hearing on 2016 CDBG Owner/Occupied Rehabilitation Program:** Karla Janning from Region XII Council of Governements will be here to field any questions during the public hearing. She will have an information packet for all at the meeting. This program will be for FY 2016-2017.
- D. Consider approval of a resolution for match funds for the 2016 CDBG Owner/Occupied Rehabilitation Program:** This is for the city's match for this project – which is six (6) projects at \$2,500 per project (maximum of \$15,000).
- E. Consider approval of a resolution of funding for the Mahanay Bell Tower Foundation:** Peg Rainey explained the CAT Grant application and projects at the last council meeting. This resolution is for actual approval of the funds to the Foundation.
- F. Consider approval of a contract for Franks Group for architectural services for the Downtown Community Development Block Grant Program/Projects:** A contract has not arrived as of today. If one is not received we will remove this item from the agenda. If we receive the contract it will be emailed before the meeting.
- G. Consider approval of resolution approving a 5-year CIP Plan and match funding for the Airport Improvement Project:** Information on the CIP Plan and funding will be available at the meeting. Attached is a copy of the resolution.
- H. Consider approval waiving the regular Council Meeting on December 22, 2015:** We have typically not had the second meeting in December due to the closeness of the Christmas holiday. The motion notifies/informs the public this regularly scheduled council meeting will not be held.

COUNCIL MEETING

November 24, 2015

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Black, Jaskey, Von Ahsen
ABSENT: None

Mayor Berry presided.

On motion by Ahrenholtz, second by Jaskey, the Council approved the following consent agenda: November 10, 2015 Council Minutes, Sewer adjustment of \$882.13 at 701 N. Cedar St., Hotel/Motel tourism reimbursement of \$9,490.97 to Greene County Chamber, Annual state fiscal year end TIF fund report.

AYE: Ahrenholtz, Jaskey, Teeples, Black, Von Ahsen
NAY: None

Ken Paxton, Executive Director Greene County Development Corporation, gave a quarterly update on Greene County Development activities. On motion by Jaskey, second by Von Ahsen, the Council approved payment of quarterly funds of \$11,250 to Greene County Development Corporation.

AYE: Jaskey, Von Ahsen, Teeples, Ahrenholtz, Black
NAY: None

RESOLUTION NO. 48-15

On motion by Black, second by Von Ahsen, the Council approved Resolution No. 48-15, a resolution creating the Position of Public Works Director.

AYE: Black, Von Ahsen, Jaskey, Ahrenholtz
NAY: Teeples

Item C was removed from agenda.

RESOLUTION NO. 49-15

On motion by Ahrenholtz, second by Jaskey, the Council approved Resolution No. 49-15, a resolution approving purchase of tax sale certificate no. 100135 for \$1,257 for property at 703 North Chestnut Street and designating city officer to sign Notice of Expiration of Right of Redemption.

AYE: Ahrenholtz, Jaskey, Black, Von Ahsen, Teeples
NAY: None

On motion by Teeples, second by Black, the Council approved the contract with Franks Design Group for architectural services in the amount not to exceed \$20,000 to prepare for downtown Community Development Block Grant.

AYE: Teeples, Black, Ahrenholtz, Jaskey, Von Ahsen
NAY: None

RESOLUTION NO. 50-15

On motion by Von Ahsen, second by Ahrenholtz, the Council approved Resolution No. 50-15, a resolution obligating funds from the Mark Bauer Subfund of the City of Jefferson Urban Renewal Tax Revenue Fund not to exceed \$19,000 for appropriation to the payment of annual appropriation tax increment obligations scheduled to be paid in the next succeeding fiscal year.

AYE: Von Ahsen, Ahrenholtz, Black, Teeples, Jaskey
NAY: None

Peg Raney updated the Council on activities with the Main Street Program.

The Council held a Fiscal Year 2016-2017 Budget Workshop, No action was taken.

12/04/15 Hotel/Motel

12/4/2015

Tourism Staff Wages	3207.05
The Printer's Box: Destination Profile Sheets	60.19
City of Jefferson: Welcome Center Mailing Printing	150
Alliant Energy: Welcome Center Elect/Gas Jan.	185.8
Alliant Energy: Welcome Center Elect/Gas Feb.	134.34
Alliant Energy: Welcome Center Elect/Gas Mar.	236.91
Alliant Energy: Welcome Center Elect/Gas April	152.35
Alliant Energy: Welcome Center Elect/Gas May	52.35
Alliant Energy: Welcome Center Elect/Gas June	107.74
Alliant Energy: Welcome Center Elect/Gas July	107.81
Alliant Energy: Welcome Center Elect/Gas Aug.	49.35
Alliant Energy: Welcome Center Elect/Gas Sept.	9.78
Alliant Energy: Welcome Center Elect/Gas Oct.	53.16
Alliant Energy: Welcome Center Elect/Gas Nov.	58.47
Alliant Energy: Welcome Center Elect/Gas Dev.	
City of Jefferson: Welcome Center Water Jan.	35.42
City of Jefferson: Welcome Center Water Feb.	35.93
City of Jefferson: Welcome Center Water Mar.	35.42
City of Jefferson: Welcome Center Water Apr.	35.42
City of Jefferson: Welcome Center Water May	35.42
City of Jefferson: Welcome Center Water June	36.94
City of Jefferson: Welcome Center Water July	188.23
City of Jefferson: Welcome Center Water Aug.	45.2
City of Jefferson: Welcome Center Water Sept.	284.9
City of Jefferson: Welcome Center Water Oct.	610.33
City of Jefferson: Welcome Center Water Nov.	789.29
City of Jefferson: Welcome Center Water Dec.	
Sheilah's Hours	273
Calculation Error on Previous Round	100
	7070.8

RESOLUTION NO. _____

Moved by _____ and seconded by _____ that the following resolution be adopted:

WHEREAS, as a condition to receiving State and Federal aid for the Jefferson Municipal Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program
- Approved Airport Improvement Program data sheets with the Sponsor's Signature
- Certification that the local match exists if the grant is awarded
- Authorization to submit the proposed projects for Federal Grants; and

WHEREAS, the FY 2017 Airport Improvement program, the FY 2017 Five-Year Capital Improvement Program, and the ACIP data sheets are attached listing projects deemed to be in the best interest to the Jefferson Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED that the City of Jefferson authorizes the submittal of the FY 2017 Airport Improvement Program and associated Airport Improvement Program data sheets for possible FY 2017-2021 Federal Aviation Administration Grants, and certifies that the local match of 10% is available for each project awarded a grant.

CITY OF JEFFERSON, IOWA

ATTEST:

Jefferson Public Library

Meeting of the Board of Trustees
December 7, 2015 6:30 PM
Library Basement Meeting Room

AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
 - A. Monthly Circulation & Usage Report
 - B. Year-to-Date Monthly Financial Reports
 - C. Calendar of Events
- VI. Old Business
 - A. Automation system
 - B. Strategic plan
- VII. New Business
 - A. Presentation for ISU Retail Scapes community project
- VIII. Next Meeting – January 11 at 6:30 p.m.
Presentation by Iowa Library Services district consultant at 5:30 p.m.
- IX. Adjournment