

AGENDA

COUNCIL MEETING

Tuesday, May 8, 2018

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 4/24/18 regular Council meeting minutes.
- B. Payment of monthly bills
- C. Greene County Fair Association, Class C Liquor License.
- D. Wild Rose Jefferson, LLC, Class C Liquor License (commercial).
- E. Dale Morlan - \$11.00 hr. Public Works summer help.

IV. NEW BUSINESS:

- A. Consider Approval of RAGBRAI Ordinance
- B. Discussion of house rehabilitation

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

COUNCIL MEETING

April 24, 2018

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Wetrich
ABSENT: Gordon

Mayor Berry presided.

No citizens spoke during the Open Forum.

On motion by Sloan, second by Wetrich, the Council approved the following consent agenda:
April 10, 2018 Council Minutes, **Resolution No. 15-18** approving employee salaries for calendar year 2017, Doc's Stadium Bar and Grill, Class C Liquor License, Hire Dale Morlan as part-time employee (\$7.75 hr) at Jefferson Community Golf Course, Hire Joe Benson as part-time employee (\$7.50 hr) at Jefferson Community Golf Course, and Set public hearing for May 22, 2018 at 5:30 pm for the FY2017-2018 budget amendments.

AYE: Ahrenholtz, Sloan, Teeples, Wetrich
NAY: None

RESOLUTION NO. 16-18

On motion by Teeples, second by Ahrenholtz, the Council approved Resolution No. 16-18, a resolution to approve 2018-1 Urban Renewal Plan Amendment for the Jefferson Urban Renewal Area.

AYE: Wetrich, Ahrenholtz, Sloan, Teeples
NAY: None

RESOLUTION NO. 17-18

On motion by Wetrich, second by Sloan, the Council approved Resolution No. 17-18, a resolution approving Copeland plat of survey and subject to the conditions that the new parcel be immediately conveyed to the Healys and the Healys, upon receipt of such conveyance, make the record their declaration combining the portion of the property described as Parcel A of Lot 1 of Copeland Addition with the lot already owned by them.

AYE: Teeples, Sloan, Ahrenholtz, Wetrich
Nay: None

On motion by Teeples, second by Wetrich, the Council approved of Hotel/Motel Tier III funds for Smithsonian Exhibit in the amount of \$1,300.00.

AYE: Ahrenholtz, Wetrich, Teeples, Sloan
NAY: None

On motion by Sloan, second by Wetrich, the Council approved the purchase of body cameras for the Jefferson Police Department in the amount of \$34,078.19.

AYE: Ahrenholtz, Wetrich, Sloan, Teeples
NAY: None

On motion by Teeples, second by Ahrenholtz, the Council approved of a Work Order No. 1 to the Professional Services Contract for Engineering Services for Jefferson Airport design and grant administrative services for the relocation of 243rd St for the extension of runway 32. The cost of this work order would be \$90,000.

AYE: Sloan, Teeples, Wetrich, Ahrenholtz
NAY: None

Nick Sorensen presented a 2nd phase for downtown façade program.

Nick Sorensen discussed the possibility of moving a house at 305 W State to 407 W Lincoln Way for house rehabilitation.

Mayor Craig Berry proclaimed April 27th, 2018 as Arbor Day in the City of Jefferson.

There being no further business the Council agreed to adjourn.

Craig J. Berry, Mayor

Diane M. Kennedy, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JEFFERSON, IOWA, BY ADDING CHAPTER 122A TO ASSIST CITY OFFICIALS AND THE RAGBRAI COMMITTEE DEAL WITH PUBLIC HEALTH AND SAFETY ISSUES CREATED BY THE 2018 RAGBRAI EVENT

Be it enacted by the City Council of Jefferson, Iowa:

SECTION 1. Purpose. This ordinance is enacted to help city officials and citizens deal with the public health and safety problems created by the infusion of a large number of people into the City of Jefferson when the Des Moines Register's Annual Great Bicycle Ride Across Iowa™ (RAGBRAI®) arrives in Jefferson on July 23, 2018, and departs on July 24, 2018.

SECTION 2. New Chapter. The Code of Ordinances of the City of Jefferson, Iowa, is hereby amended by adding a new Chapter 122A, entitled RAGBRAI ORDINANCE, which is hereby adopted to read as follows:

CHAPTER 122A

RAGBRAI ORDINANCE

122A.01 Definitions	122A.11 Application Deadline
122A.02 Commercial Vendor Booth - Permit Required	122A.12 Electrical Service
122A.03 Commercial Vendor Booth Fees	122A.13 Outdoor Alcoholic Beverage Garden
122A.04 Commercial Vendor Booth Location	122A.14 Motorized Vehicles
122A.05 Nonprofit Vendor Booth - Permit Required	122A.15 Nuisance
122A.06 Nonprofit Vendor Booth Fees	122A.16 Violations - Penalties
122A.07 Nonprofit Vendor Booth Location	122A.17 Street Closings
122A.08 Designation of Jefferson RAGBRAI Committee	122A.18 Certain Ordinances Suspended
122A.09 Health Regulations	122A.19 Effective
122A.10 Refundable Cleanup Deposit	

122A.01 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Food" shall include food products of all kinds including food packaged for consumption off premises as well as meals prepared for consumption either on or off premises. Food shall also include beverages of every kind, including both alcoholic and nonalcoholic, except for water provided without cost to the consumer.
2. "Person" shall include any individual person, club, group, organization, partnership, corporation or entity of any kind.
3. "RAGBRAI Committee" shall mean the Jefferson RAGBRAI Executive Committee and the RAGBRAI Advisory Board.

122A.02 COMMERCIAL VENDOR BOOTH – PERMIT REQUIRED. No

for-profit person shall provide or sell food or goods to the public in Jefferson on July 23, 2018, or July 24, 2018, at a location other than their regularly-established place of business unless said person or entity shall first obtain a Nonprofit Vendor Booth permit from the City of Jefferson through the RAGBRAI Committee.

122A.03 COMMERCIAL VENDOR BOOTH FEES. The fees for a Commercial Vendor Booth Permit shall be \$750.00 for a single width booth, \$1,125.00 for a 1.5 width booth, and \$1,300.00 for a double width booth.

122A.04 COMMERCIAL VENDOR BOOTH LOCATION. A vendor who has been granted a Jefferson Commercial Vendor Booth Permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the RAGBRAI Committee.

122A.05 NONPROFIT VENDOR BOOTH - PERMIT REQUIRED. No nonprofit person of any kind shall provide or sell food or goods to the public in Jefferson on July 23, 2018, or July 24, 2018, at a location other than their regularly-established place of business unless said person or entity shall first obtain a Nonprofit Vendor Booth permit from the City of Jefferson through the RAGBRAI Committee. This section shall apply to nonprofit persons or organizations desiring to sell food or beverages on their own premises for the RAGBRAI event, unless such person or organization is already regularly engaged in the sale of food or beverages and has a state license for such activity.

122A.06 NONPROFIT VENDOR BOOTH FEES. The fees for a Nonprofit Vendor Booth Permit shall be \$250.00 for a single width booth, \$375.00 for a 1.5 width booth, and \$450.00 for a double width booth.

122A.07 NONPROFIT VENDOR BOOTH LOCATION. A vendor who has been granted a Jefferson Nonprofit Vendor Booth Permit shall locate its temporary facility at a location, and only at that location, to be determined by the RAGBRAI Committee.

122A.08 DESIGNATION OF JEFFERSON RAGBRAI COMMITTEE AS AGENT; PERMIT APPLICATION REVIEW. The City of Jefferson delegates to the Jefferson RAGBRAI Committee responsibility for the receipt, review, and approval or rejection of permit applications, and determination of vendor locations. A permit applicant may appeal a decision of the RAGBRAI Committee to the City Administrator of Jefferson, whose decision shall be final. The City of Jefferson, in its sole discretion, shall have the right to review the approval or rejection of any permit application. No application for a permit shall be denied on the basis of race, creed, color, sex, age, or country of origin of the applicant.

122A.09 HEALTH REGULATIONS. A person issued a Commercial or Nonprofit Vendor Booth Permit for the sale of food pursuant to this Ordinance shall

comply with the Iowa Department of Health and Greene County Department of Health rules and regulations, including obtaining appropriate permits, pertaining to the sale and dispensing of food for consumption on its premises.

122A.10 REFUNDABLE CLEANUP DEPOSIT. Permitted vendors shall pay, at the time of application, a \$50.00 refundable deposit. If cleanup of the site is approved by the RAGBRAI Committee the deposit will be refunded.

122A.11 APPLICATION DEADLINE. All applications for permits must be received by June 1, 2018. Applications received after this date are not ensured of approval and are subject to a \$250.00 late fee.

122A.12 ELECTRICAL SERVICE. The fee for providing electrical service to each booth shall be \$50.00 per booth. Additional charges may apply if more than basic electrical needs are requested.

122A.13 OUTDOOR ALCOHOLIC BEVERAGE GARDEN -- SPECIAL EVENT PERMIT. The presence of 20,000 to 25,000 extra people in Jefferson on July 23, 2018, many of whom may be consuming alcoholic beverages, has the potential to overwhelm local law enforcement personnel. Therefore, in order to ensure public safety and to facilitate police protection, the Council determines that there may be no more than one special event permit applicant permitted to operate an outdoor alcoholic beverage garden from a temporary location with a five day or fourteen day beer permit and/or five day or fourteen day liquor license. To help support the cost incurred by the RAGBRAI Committee to host RAGBRAI as an overnight stop, the RAGBRAI Committee, or its designee, shall have the first option to apply for the necessary permits or licenses to operate such alcoholic beverage garden at such location, but if the RAGBRAI Committee does not secure such a permit and/or license before July 1, 2018, the Council shall have the option to consider applications from other vendors. Businesses that have an existing liquor license for an outdoor service area as of the date of approval of this Ordinance shall be permitted to operate such within the space defined in their license. No temporary premise updates regarding outdoor service areas of existing license holders will be allowed for a date that includes July 23, 2018.

122A.14 MOTORIZED VEHICLES. The use of motorized vehicles such as scooters, golf carts, ATV's, etc. are prohibited in event venue areas, as designated by the RAGBRAI Committee, unless specifically authorized by the RAGBRAI Committee or the City of Jefferson.

122A.15 NUISANCE. The sale of food or the erection of a temporary facility for the sale of food or other merchandise without a Commercial or Nonprofit Vendor Permit on July 23, 2018, and July 24, 2018, is in violation of this chapter shall be considered a nuisance as defined by Chapter 50 of the Code of Ordinances of the City of Jefferson. If this type of nuisance is determined to exist, an emergency abatement

procedure pursuant to Section 50.09 of the Code of Ordinances of the City of Jefferson is hereby authorized and may be executed by any peace officer or those acting at their direction by dismantling and removing the nuisance without notice.

122A.16 VIOLATIONS -- PENALTIES. Any violation of this chapter shall be subject to the criminal penalties provided by section 1.14 of the Code of Ordinances and shall also be a municipal infraction punishable by civil penalty as provided in chapter 4 of the Code of Ordinances. In the case of a violation the City of Jefferson in its discretion may issue a permit, subject to receipt of the regular permit fee, the regular late fee, and an additional special late fee of \$250.00.

122A.17 STREET CLOSINGS. On July 22, 2018, July 23, 2018, and July 24, 2018, and without prior Council approval regarding the blocking of any streets, any Jefferson police officer, or any person acting under the direction of a Jefferson police officer, may place barricades or road blocks in any City street, alley or roadway to redirect vehicular traffic in order to enhance the proper and safe flow of bicycle and vehicular traffic within the city limits of the City of Jefferson.

122A.18 CERTAIN ORDINANCES SUSPENDED. Effective July 22, 2018, 6:00 a.m., to July 24, 2018, 5:00 p.m., the following chapters and sections of the Code of Ordinances shall be suspended and shall not be enforced:

1. Section 69.07, subsection 17 (regarding parking between lot line and curb line).
2. Section 69.09 (regarding truck, recreational vehicle, and trailer parking).
3. Chapter 122 to the extent that the activity is permitted in accordance with this chapter.

122A.19 EFFECTIVE. The provisions of this chapter shall be in effect upon passage by the City Council of Jefferson, and shall be of no force or effect after July 24, 2018, except that penalties for violations occurring while it is in effect may be imposed after such date.

SECTION 3. RAGBRAI Committee Insurance. The Jefferson 2018 RAGBRAI Committee shall carry liability insurance covering claims for bodily injury and property damage occurring as a result of the 2018 RAGBRAI overnight stay in Jefferson with limits of not less than \$1,000,000.00 and which shall name the City of Jefferson as an additional insured.

SECTION 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 5. Severability. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. When effective. This ordinance shall be in effect after its final passage, approval and publication as provided by law. Due to its temporary nature the chapter added by this ordinance shall not be printed as part of the permanent Code of Ordinances of the City of Jefferson.

Passed by the City Council of Jefferson on _____, and approved on _____.

Craig Berry, Mayor

Attest:

Diane M. Kennedy, City Clerk

- - - -

I hereby certify that the foregoing ordinance was published in The Jefferson Herald on _____.

Diane M. Kennedy, City Clerk

Jefferson Public Library

Meeting of the Board of Trustees
May 7, 2018 6:30 PM
Library Basement Meeting Room

AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
 - A. Monthly Circulation & Usage Report
 - B. Year-to-Date Monthly Financial Reports
 - C. Project updates: electronic resources
- VI. Old Business
 - A. State Library building consultant
 - B. FY18 & FY19 budgets
 - C. Trustee vacancies
 - D. Personnel
- VII. New Business
 - A. Ragbrai at the Library
 - B. Children's programs and summer programs
- VIII. Next Meeting – June 11 at 6:30 p.m.
- IX. Adjournment