

# AGENDA

**COUNCIL MEETING**  
**Tuesday, March 24, 2015**  
**5:30 P.M.**

## **CITY HALL COUNCIL CHAMBERS**

- I. CALL TO ORDER:**
- II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.**
- III. CONSENT ITEMS:**
  - A. 3/10/15 council minutes.
- IV. NEW BUSINESS:**
  - A. Public hearing on proposed plans and specifications, form of contract, and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements.
  - B. Consider resolution approving plans and specifications, form of contract and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements.
  - C. Review of bids and consider resolution awarding contract for 2015 Grimmell Road Lift Station Access Improvements.
  - D. Consider resolution approving contract and performance and payment bonds for the 2015 Sanitary Sewer & Manhole Rehabilitation Project.
  - E. Annual Alliant Energy report – Annette Renauld.
  - F. Renewal of garden leases at 607 W. Lincolnway-Central Christian Church and 709 W. Lincolnway-Paul Tucker.
  - G. Consider resolution providing for stops signs at intersections next to Hy-Vee store location.
  - H. Consider first reading of ordinance providing for no parking zones on streets surrounding Hy-Vee store and on north side of West Adams Street and south side of West Reed Street between Elm and Vine Streets.
  - I. Consider approval to purchase mower for the golf course.
  - J. City Administrator evaluation.
- V. REPORTS:**
  - A. Mayor
  - B. Engineer
  - C. City Clerk
  - D. Attorney
  - E. City Administrator
  - F. Council & Committees
- VI. ADJOURN.**

## AGENDA SUMMARY

DATE 3/24/15

### NEW BUSINESS

- A. **Public hearing on proposed plans and specifications, form of contract, and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements.**  
Attached is the project location and description.
- B. **Consider resolution approving plans and specifications, form of contract and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements.**
- C. **Review of bids and consider resolution awarding contract for 2015 Grimmell Road Lift Station Access Improvements.** MHF will have a recommendation.
- D. **Consider resolution approving contract and performance and payment bonds for the 2015 Sanitary Sewer & Manhole Rehabilitation Project.**
- E. **Annual Alliant Energy report – Annette Renault.**
- F. **Renewal of garden leases at 607 W. Lincolnway-Central Christian Church and 709 W. Lincolnway-Paul Tucker.** Annual function where the City agrees to lease the vacant properties for gardens in exchange for the lease to maintain the property (including snow removal) throughout the year.
- G. **Consider resolution providing for stops signs at intersections next to Hy-Vee store location.** Streets committee is recommending changes. Attached is a map of the locations for stop signs and no parking signs.
- H. **Consider first reading of ordinance providing for no parking zones on streets surrounding Hy-Vee store and on north side of West Adams Street and south side of West Reed Street between Elm and Vine Streets.**
- I. **Consider approval to purchase mower for the golf course.** The golf course is in need of a mower that can mow the areas outside of the fairways (rough mower). Over the last several years the City has used smaller mowers that require a great deal of man hours to complete the job as well as placing a large amount of operational hours on the mowing equipment. The cost of the mower is \$17,500.
- J. **City Administrator evaluation.**

COUNCIL MEETING

March 10, 2015

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Black, Jaskey, Von Ahsen  
ABSENT: None

Mayor Berry presided.

No citizens spoke during the Open Forum.

On motion by Black, second by Von Ahsen, the Council approved the following consent agenda:  
February 24, 2015 Council Minutes and payment of monthly bills from the City funds.

AYE: Ahrenholtz, Black, Teeples, Jaskey, Von Ahsen  
NAY: None

This was the time and place for a Public Hearing on the FY 2015-2016 budget. Mayor Berry called for any oral or written comments and there were none. On motion by Von Ahsen, second by Teeples, the Council closed the Public Hearing.

AYE: Black, Von Ahsen, Ahrenholtz, Jaskey, Teeples  
NAY: None

On motion by Von Ahsen, second by Black, the Council adopted the FY 2015-2016 budget.

AYE: Teeples, Black, Ahrenholtz, Von Ahsen, Jaskey  
NAY: None

This was the time and place for a Public Hearing on the acquisition of property interest for the expansion of Runway 14/32 airport expansion project. Dustin Leo, engineer for the project expansion of Runway 14/32 airport was present. He explained the project and addressed questions by Mr. Paul Quam. Mayor Berry called for additional oral or written comments and there were none. On motion by Teeples, second by Ahrenholtz, the Council closed the Public Hearing.

AYE: Von Ahsen, Black, Jaskey, Teeples, Ahrenholtz  
NAY: None

**RESOLUTION NO. 15-15**

On motion by Jaskey, second by Teeples, the Council approved Resolution No. 15-15, a resolution to accept the 14/32 airport expansion project and authorize land acquisition by purchase or eminent domain.

AYE: Jaskey, Von Ahsen, Ahrenholtz, Black, Teeples  
NAY: None

This was the time and place for a Public Hearing on the proposed plans, specifications, form of contract and estimate of cost for 2015 Sanitary Sewer and Manhole Rehabilitation Project. Mayor Berry called for any oral or written comments and there were none. On motion by Black, second by Jaskey, the Council closed the Public Hearing.

AYE: Teeples, Jaskey, Ahrenholtz, Black, Von Ahsen  
NAY: None

**RESOLUTION NO. 16-15**

On motion by Jaskey, second by Von Ahsen, the Council approved the Resolution No. 16-15, a resolution approving plans and specifications, form of contract, and estimate of cost for 2015 Sanitary Sewer and Manhole Rehabilitation Project.

AYE: Black, Jaskey, Von Ahsen, Ahrenholtz, Teeples  
NAY: None

**RESOLUTION NO. 17-15**

On motion by Teeples, second by Ahrenholtz, the Council approved the Resolution No. 17-15, a resolution awarding contract to Hydro-Klean, LLC Des Moines, Iowa for the bid amount of \$179,364.24 for 2015 Sanitary Sewer and Manhole Rehabilitation Project Grimmell Road Lift Station to Wall Street Jefferson, Iowa.

AYE: Ahrenholtz, Teeples, Black, Jaskey, Von Ahsen  
NAY: None

**RESOLUTION NO. 18-15**

On motion by Von Ahsen, second by Teeples, the Council approved the Resolution No. 18-15, a resolution approving contract and performance and payment bonds for the City of Jefferson 2015 Water and Sanitary Sewer Improvements (Division I and II) Project.

AYE: Teeples, Jaskey, Ahrenholtz, Von Ahsen, Black  
NAY: None

**RESOLUTION NO. 19-15**

On motion by Black, second by Von Ahsen, the Council approved the Resolution No. 19-15, a resolution approving contract and performance and payment bonds for computer upgrades to water plant.

AYE: Von Ahsen, Teeples, Ahrenholtz, Jaskey, Black  
NAY: None

**RESOLUTION NO. 20-15**

On motion by Jaskey, second by Von Ahsen, the Council approved the Resolution No. 20-15, a resolution approving plans and specifications, form of contract and estimate of cost for 2015 Grimmell Road Lift Station access Improvements; and setting a Public Hearing for March 24, 2015 at 5:30 p.m. for receipt of bids.

AYE: Black, Teeples, Jaskey, Ahrenholtz, Von Ahsen  
NAY: None

On motion by Ahrenholtz, second by Jaskey, the Council approved the hiring of Sean Ostendorf as Assistant Park and Recreation Director at a salary of \$25,000.00 per year.

AYE: Von Ahsen, Ahrenholtz, Jaskey, Teeples, Black  
NAY: None

On motion by Jaskey, second by Black, the Council approved proposal from August Enterprises in the amount of \$4,500.00 to remove asbestos at 107 S. Olive St.

AYE: Teeples, Von Ahsen, Ahrenholtz, Black, Jaskey  
NAY: None

On motion by Teeples, second by Von Ahsen, the Council approved the City insurance policy with Unger Insurance in the amount of \$137,043.00 for the cost of one year policy.

AYE: Black, Teeples, Jaskey, Ahrenholtz, Von Ahsen  
NAY: None

Mayor Berry appointed Teeples and Jaskey to a committee to form guidelines for distribution of Hotel/Motel funds.

## PROJECT AT A GLANCE

2015 Grimmell Road Lift Station  
Access Improvements  
Jefferson, Iowa  
MHF Project No. 13052


1. Work shall consist of approximately 455 SY of 6" reinforced PCC, 1 EA of SW-511 intake, outlet pipe, 235 TN granular parking and shoulder and all incidentals required to complete the project.
2. Public Hearing: March 24<sup>th</sup>, 2015 @ 5:30 p.m.  
City of Jefferson  
Municipal Building  
220 North Chestnut Street  
Jefferson, Iowa 50129
3. Bid Opening: March 24<sup>th</sup>, 2015 @ 11:00 a.m.  
City of Jefferson  
Municipal Building  
220 North Chestnut Street  
Jefferson, Iowa 50129
4. Project Estimate: \$75,000
5. Bid Security: 5% of Bid
6. Funding: Local
7. Completion Date: Work shall be completed no later than September 30<sup>th</sup>, 2015.
8. Liquidated Damages: \$500.00/Day
9. Electronic plans and specifications are available from MHF Engineering, P.C., 300 West McKinley Street, PO Box 68, Jefferson, Iowa 50129; e-mail: [mhf@netins.net](mailto:mhf@netins.net); phone: 515-386-4101.

# 2015 Grimmell Road Lift Station Access Improvements Jefferson, Iowa

## INDEX OF DRAWINGS

Dwg No.	Description
A.01	Title Sheet
A.02	Legend Sheet
C.01	Estimated Project Qty's & Estimate of Reference
D.01	Grimmell Road Lift Station - Access Construction Plan
D.02	Miscellaneous Details

- GENERAL NOTES:**
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CURRENT URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS AS ADOPTED BY THE CITY OF JEFFERSON, IOWA.
  - M.H.F. ENGINEERING, P.C. ASSUMES NO GUARANTEE NOR ASSUMES ANY LIABILITY FOR THE LOCATION OF EXISTING UTILITIES WHETHER SHOWN OR NOT. ALL UTILITY LINES ARE ONLY GENERALLY LOCATED. CONTRACTOR SHALL LOCATE AND EXPOSE BEFORE CONSTRUCTION BEGINS. CALL "ONE CALL" (800)292-8989 BEFORE EXCAVATION BEGINS.



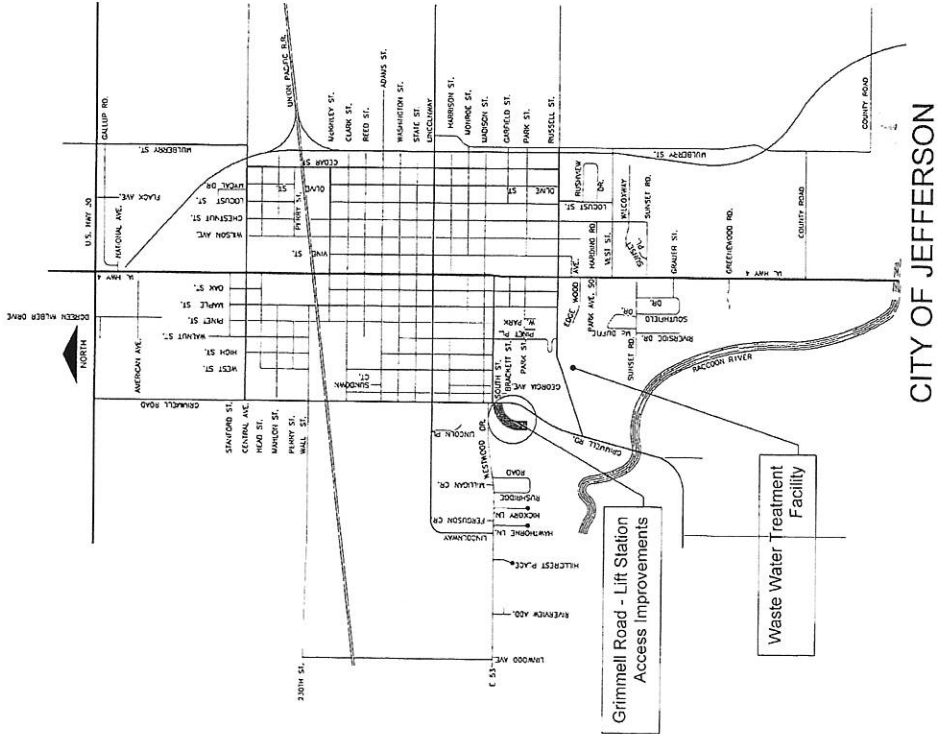
**JOHN R. MILLIGAN**  
9519

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

Signature: John R. Milligan Date: \_\_\_\_\_

License number: 9519 My license renewal date is December 31, 2015

PAGES OR SHEETS COVERED BY THIS SLAL: \_\_\_\_\_ ALL DRAWINGS



NO.	REVISIONS	DATE	BY	CHECKER	

**2015 Grimmell Road Lift Station**  
Title Sheet  
Jefferson, Iowa

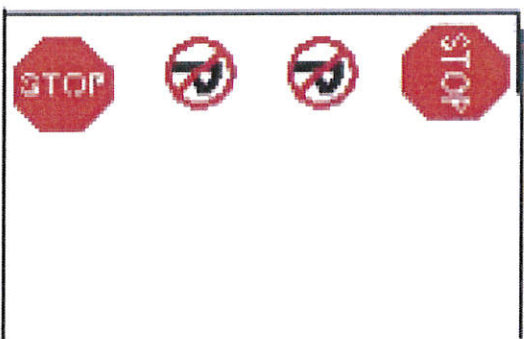
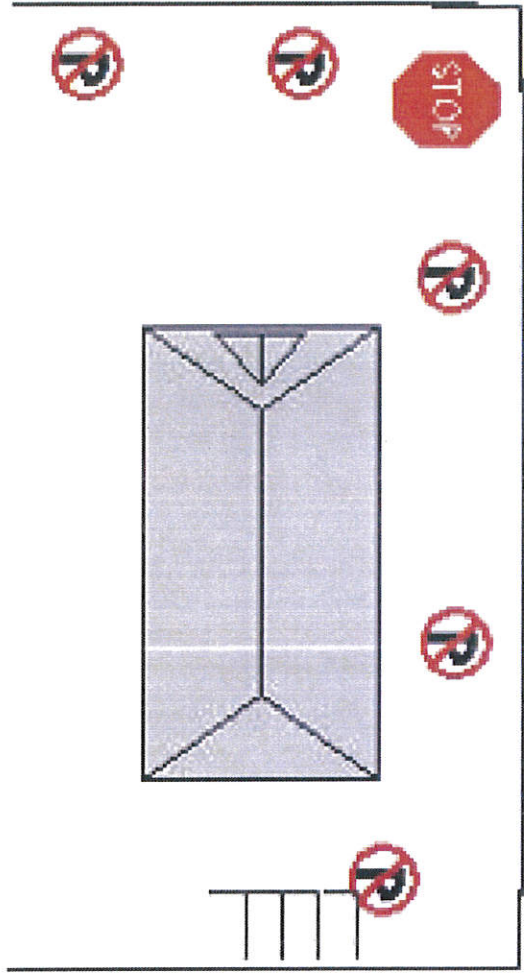
DESIGNER  
M.H.F. ENGINEERING, P.C.  
Jefferson, Iowa 50129  
P.O. Box 88  
Ph: (515) 986-4101  
Fax: (515) 986-4815

ENGINEER AND SURVEYOR  
PROJECT NO.  
13052-2  
DWG NO.  
A.01





Reed Street

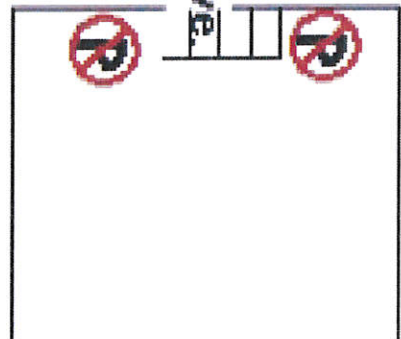
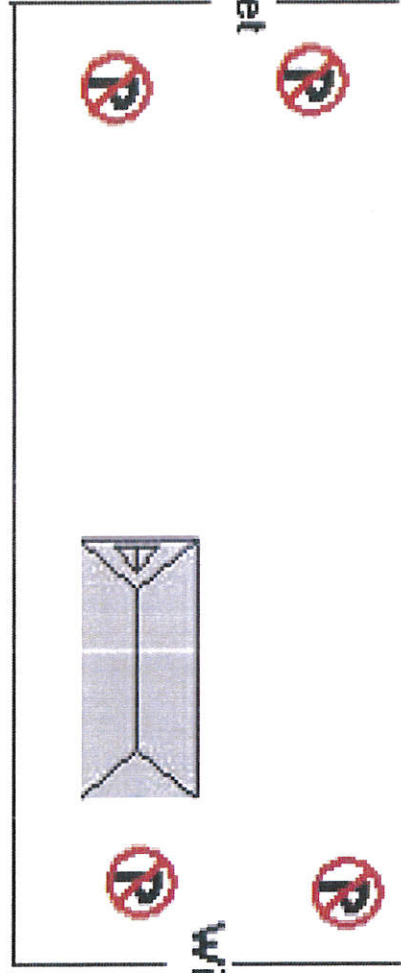


Jams Street

Adams Street



Vine Street



Washington Street

Wilson Ave.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION PROVIDING FOR STOP SIGNS AT INTERSECTIONS OF  
REED STREET AND VINE STREET,  
REED STREET AND WILSON AVENUE,  
ADAMS STREET AND VINE STREET,  
AND ADAMS STREET AND WILSON AVENUE

WHEREAS, due to increased traffic on streets and at intersections around the recently completed Hy-Vee store City staff and members of the City Council have received requests from citizens that stop signs be placed at these intersections; and

WHEREAS, the Police Chief and other City staff have reviewed the increased traffic and traffic patterns at these intersections and in the interest of public safety are recommending that stop signs be placed at the locations described in this resolution; and

WHEREAS, the City Council finds that it is in the best interests of the City of Jefferson that such action be taken.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Jefferson, Iowa, as follows:

Section 1. Vehicles approaching the intersection of Reed Street and Vine Street from the north and south shall stop before entering such intersection.

Section 2. Vehicles approaching the intersection of Reed Street and Wilson Avenue from the north and south shall stop before entering such intersection.

Section 3. Vehicles approaching the intersection of Adams Street and Vine Street from the west shall stop before entering such intersection.

Section 4. Vehicles approaching the intersection of Adams Street and Wilson Avenue from the east shall stop before entering such intersection.

Section 5. The Police Chief shall cause to be placed and maintained stop signs to carry out the provisions of this resolution.

Section 6. The Mayor, City Administrator and City Clerk are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 7. All resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JEFFERSON, IOWA, 2008, BY ADDING NEW SUBSECTIONS PROHIBITING PARKING ON PARTS OF REED, ADAMS, AND VINE STREETS, AND WILSON AVENUE

Be it enacted by the City Council of the City of Jefferson, Iowa:

SECTION 1. New Subsections. The Code Ordinances of the City of Jefferson, Iowa, 2008, is amended by adding new subsections to Section 69.12, which are hereby adopted to read as follows:

**69.12 NO PARKING ZONES.**

.....

7. Reed Street, on the south side, from Elm Street to Wilson Avenue.
8. Adams Street, on the north side, from Elm Street to Vine Street.
9. Vine Street, on both sides, from Washington Street to Reed Street.
10. Wilson Avenue, on both sides, from Washington Street to Reed Street.

SECTION 2. Repealer. Any and all resolutions and ordinances, or parts thereof, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION 3. Severability. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When effective. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Council on \_\_\_\_\_, 2015, and approved on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Craig J. Berry, Mayor

Attest:

\_\_\_\_\_  
Diane M. Kennedy, City Clerk

-----