

# AGENDA

**COUNCIL MEETING**  
**Tuesday, March 10, 2015**  
**5:30 P.M.**

## **CITY HALL COUNCIL CHAMBERS**

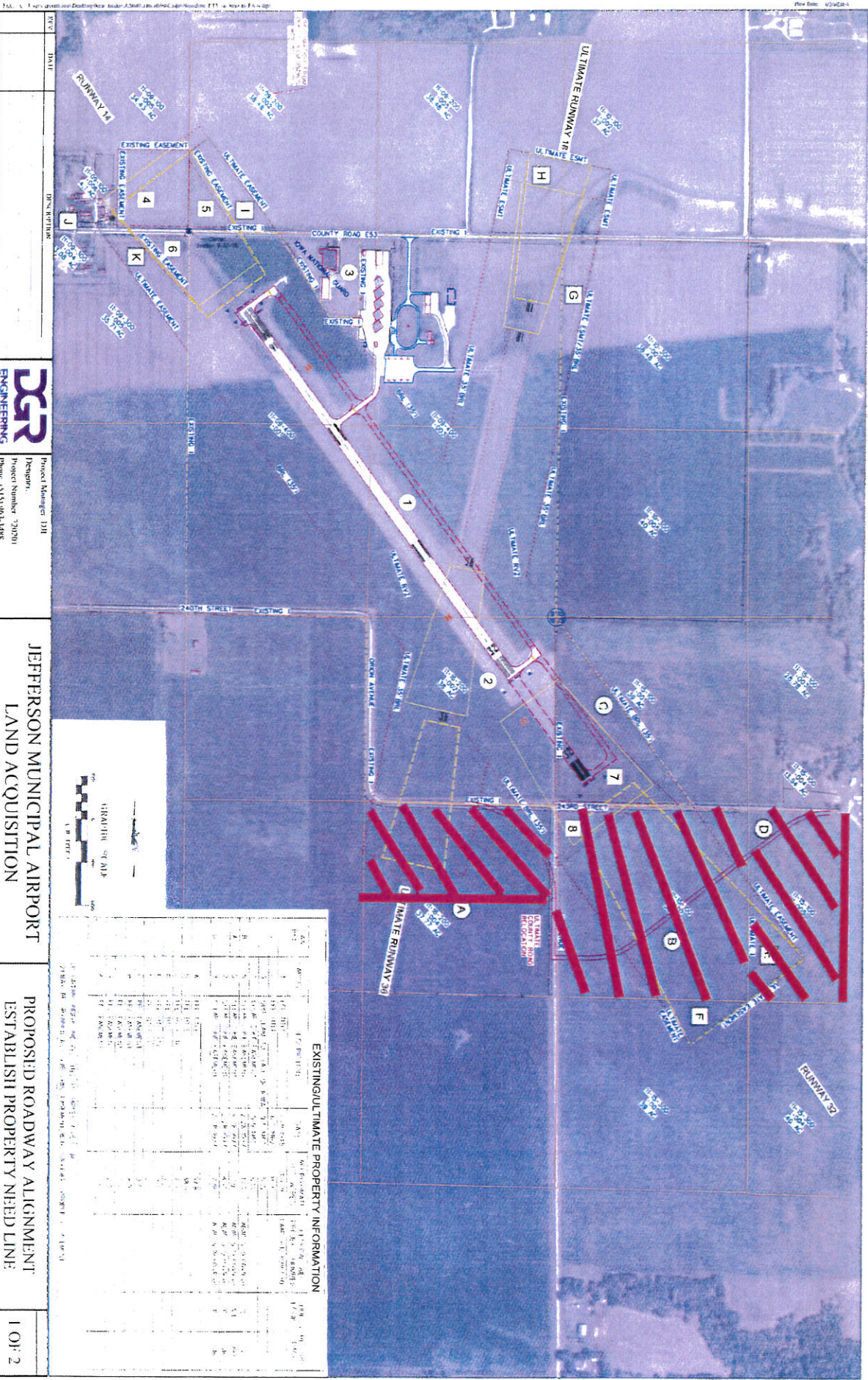
- I. CALL TO ORDER:**
- II. OPEN FORUM:** This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.
- III. CONSENT ITEMS:**
  - A. 2/24/15 council minutes.
  - B. Payment of monthly bills
- IV. NEW BUSINESS:**
  - A. Public Hearing for 2015-2016 budget.
  - B. Resolution adopting 2015-2016 budget.
  - C. Public Hearing for acquisition of property interest for the expansion of Runway 14/32 airport expansion project.
  - D. Resolution to accept the 14/31 airport expansion project and authorize land acquisition by purchase or eminent domain.
  - E. Public hearing on proposed plans and specifications, form of contract, and estimate of cost for 2015 Sanitary Sewer & Manhole Rehabilitation.
  - F. Consider resolution approving plans and specifications, form of contract and estimate of cost for 2015 Sanitary Sewer & Manhole Rehabilitation.
  - G. Review of bids and consider resolution awarding contract for 2015 Sanitary Sewer & Manhole Rehabilitation.
  - H. Consider resolution approving plans and specifications, form of contract, and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements; and setting date for hearing and for receipt of bids.
  - I. Appointment of Assistant Park and Recreation Director.
  - J. Consideration of approval proposal to remove asbestos at 107 S. Olive St.
  - K. Consider approval of City insurance policy with Unger Insurance.
  - L. Discussion of allocation of Hotel/Motel tax
- V. REPORTS:**
  - A. Mayor
  - B. Engineer
  - C. City Clerk
  - D. Attorney
  - E. City Administrator
  - F. Council & Committees
- VI. ADJOURN.**

## AGENDA SUMMARY

DATE 3/10/15

### NEW BUSINESS

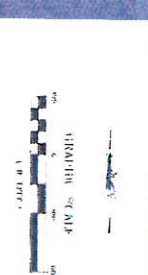
- A. **Public Hearing for 2015-2016 budget.**
- B. **Adoption of 2015-2016 budget.** Attached is the proposed budget.
- C. **Public Hearing for acquisition of property interest for the expansion of Runway 14/32 airport expansion project. A public meeting was held on 3/3/15 with the property owners.** The engineer for the project, Dustin Leo, will be at the meeting to address any questions. A map of the project has been attached.
- D. **Resolution to accept the 14/31 airport expansion project and authorize land acquisition by purchase or eminent domain.** Resolution attached.
- E. **Public hearing on proposed plans and specifications, form of contract, and estimate of cost for 2015 Sanitary Sewer & Manhole Rehabilitation.** Attached is the location of the work and the project description
- F. **Public hearing on proposed plans and specifications, form of contract, and estimate of cost for 2015 Sanitary Sewer & Manhole Rehabilitation.**
- G. **Review of bids and consider resolution awarding contract for 2015 Sanitary Sewer & Manhole Rehabilitation.** MHF will have a recommendation.
- H. **Consider resolution approving plans and specifications, form of contract, and estimate of cost for 2015 Grimmell Road Lift Station Access Improvements; and setting date for hearing and for receipt of bids.** The project information is attached.
- I. **Appointment of Assistant Park and Recreation Director.** Interviews were conducted and a representative from the Parks and Recreation Department will have a recommendation.
- J. **Consideration of approval proposal to remove asbestos at 107 S. Olive St.** The \$4500.00 to remove the asbestos is higher than normal due to asbestos found in portions of the plaster and the removal of the entire furnace flue from the basement to the roof.
- K. **Consider approval of City insurance policy with Unger Insurance.** At the 2/24/15 Council meeting Jim, Unger presented an overview of the City insurance coverage. The cost of the one year policy is \$137,043.
- L. **Discussion of allocation of Hotel/Motel tax.** The City has had several requests for reimbursement of promotional activities. With the expected increase in hotel/motel tax, the City needs to develop some guidelines to approve expenses.



DATE: \_\_\_\_\_  
 DISCREPANCY: \_\_\_\_\_  
**DEGR**  
 ENGINEERING  
 Project Manager: DJH  
 Designer: \_\_\_\_\_  
 Project Number: 20200  
 Phone: 913.596.1188

**JEFFERSON MUNICIPAL AIRPORT  
 LAND ACQUISITION**

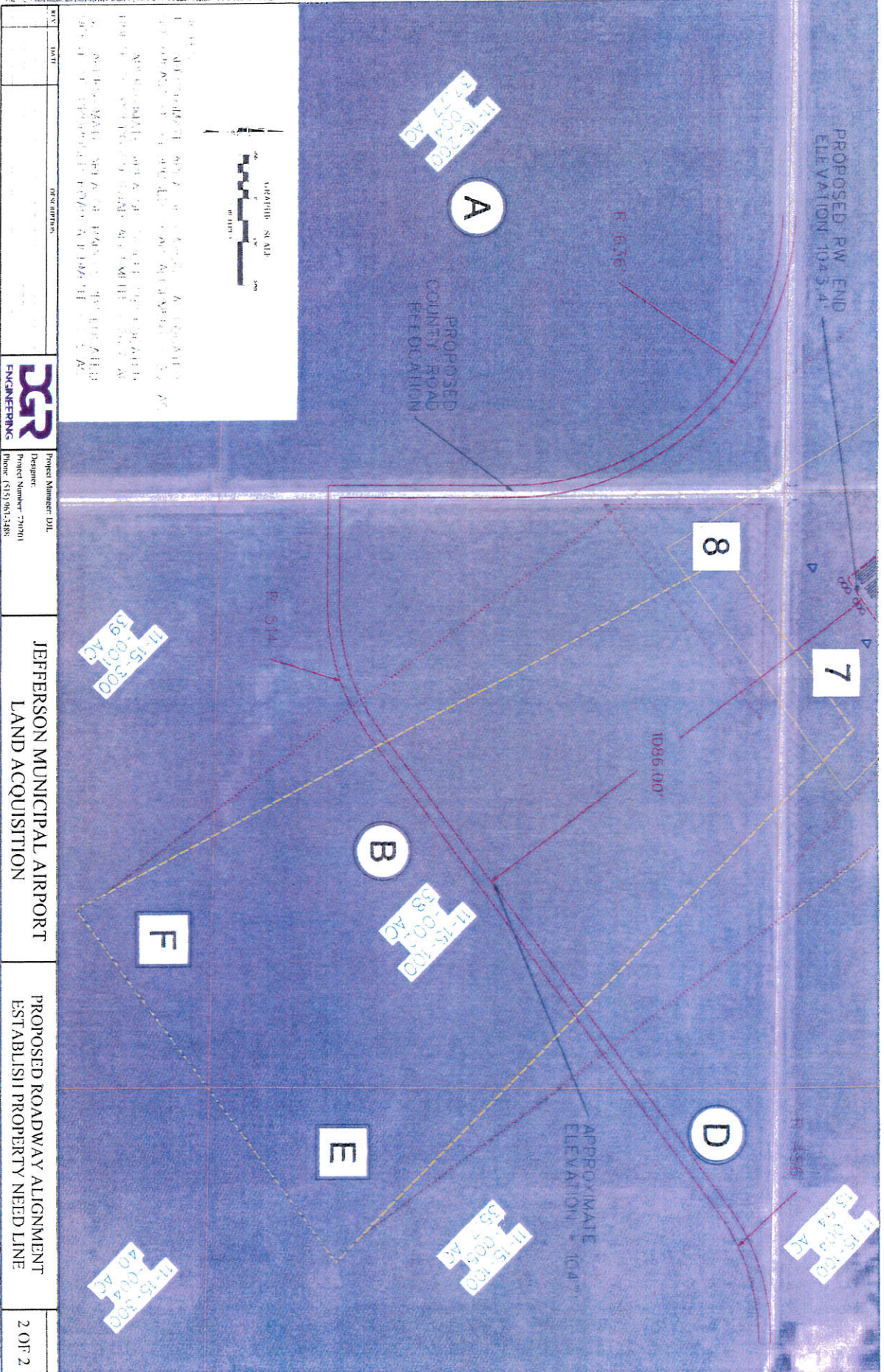
**PROPOSED ROADWAY ALIGNMENT  
 ESTABLISH PROPERTY NEED LINE**



**EXISTING/ULTIMATE PROPERTY INFORMATION**

NO.	OWNER	ADDRESS	ACRES	APPLICABLE EASEMENTS	APPLICABLE EASEMENTS	APPLICABLE EASEMENTS	APPLICABLE EASEMENTS	APPLICABLE EASEMENTS	APPLICABLE EASEMENTS
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2020-10-15 12:22:00



RESOLUTION NO. \_\_\_\_\_

Date: \_\_\_\_\_

Moved by \_\_\_\_\_ and Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the City of Jefferson, having heard discussion and comments regarding the acquisition of property interests of approximately 47 acres of land owned by Dennis Hall and 2.6 acres of land owned by Betty Reinhardt and located directly south of the Jefferson Municipal Airport beyond Runway 32 end (The Project); and

WHEREAS, having provided an opportunity to be heard from all persons present who wish to be heard on the issue, it is

NOW, THEREFORE, BE IT RESOLVED that the City of Jefferson accepts the Project and authorizes land acquisition by purchase or eminent domain.

CITY OF JEFFERSON, IOWA

\_\_\_\_\_  
Craig Berry, Mayor

ATTEST:

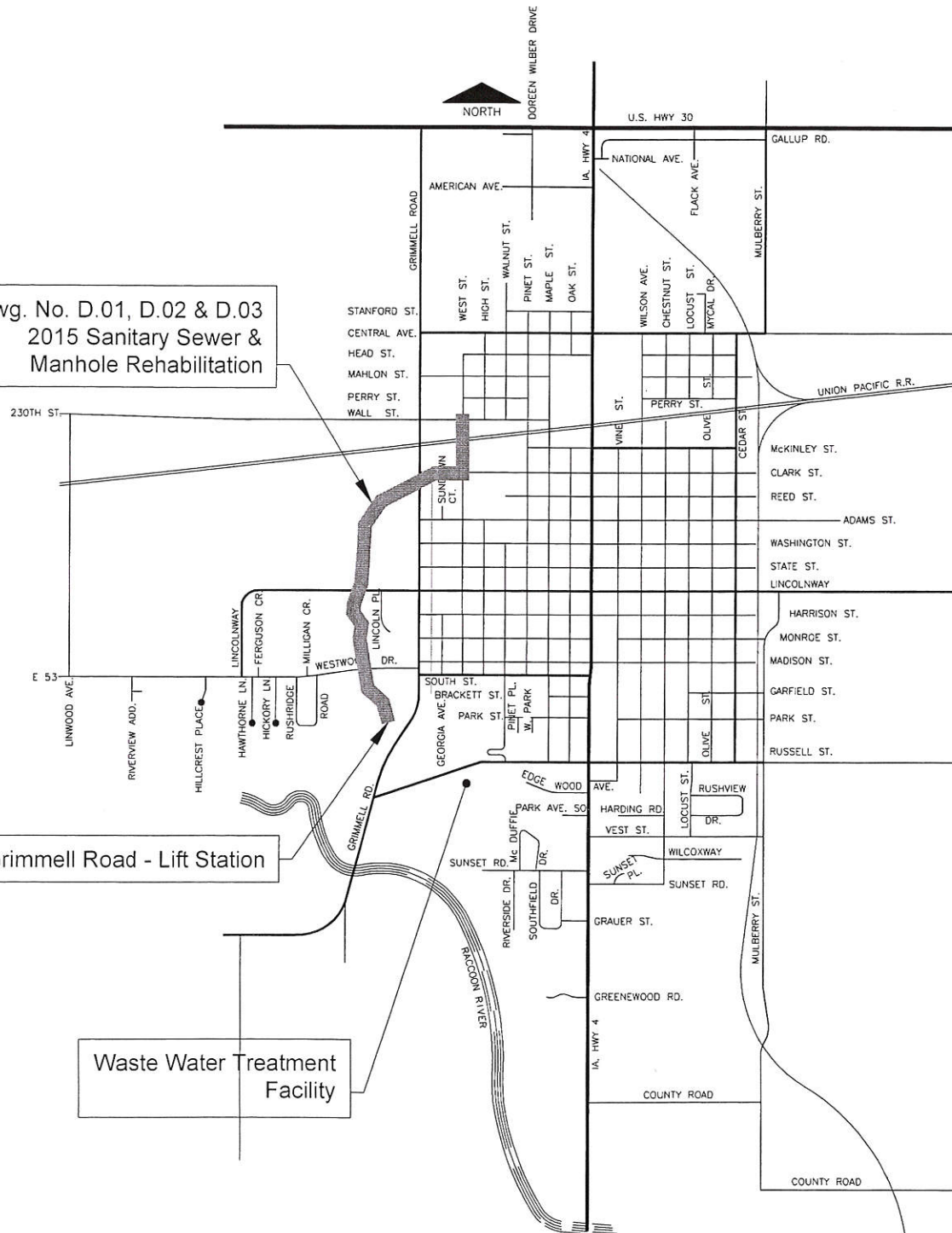
\_\_\_\_\_

ITEM E

Dwg. No. D.01, D.02 & D.03  
2015 Sanitary Sewer &  
Manhole Rehabilitation

Grimmell Road - Lift Station

Waste Water Treatment  
Facility



CITY OF JEFFERSON

## PROJECT AT A GLANCE

2015 Grimmell Road Lift Station  
Access Improvements  
Jefferson, Iowa  
MHF Project No. 13052

1. Work shall consist of approximately 455 SY of 6" reinforced PCC, 1 EA of SW-511 intake, outlet pipe, 235 TN granular parking and shoulder and all incidentals required to complete the project.
2. Public Hearing: March 24<sup>th</sup>, 2015 @ 5:30 p.m.  
City of Jefferson  
Municipal Building  
220 North Chestnut Street  
Jefferson, Iowa 50129
3. Bid Opening: March 24<sup>th</sup>, 2015 @ 11:00 a.m.  
City of Jefferson  
Municipal Building  
220 North Chestnut Street  
Jefferson, Iowa 50129
4. Project Estimate: \$75,000
5. Bid Security: 5% of Bid
6. Funding: Local
7. Completion Date: Work shall be completed no later than September 30<sup>th</sup>, 2015.
8. Liquidated Damages: \$500.00/Day
9. Electronic plans and specifications are available from MHF Engineering, P.C., 300 West McKinley Street, PO Box 68, Jefferson, Iowa 50129; e-mail: [mhf@netins.net](mailto:mhf@netins.net); phone: 515-386-4101.

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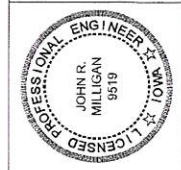


# 2015 Grimmell Road Lift Station Access Improvements Jefferson, Iowa

## INDEX OF DRAWINGS

Dwg No.	Description
A.01	Title Sheet
A.02	Legend Sheet
C.01	Estimated Project Qty's & Estimate of Reference
D.01	Grimmell Road Lift Station - Access Construction Plan
D.02	Miscellaneous Details

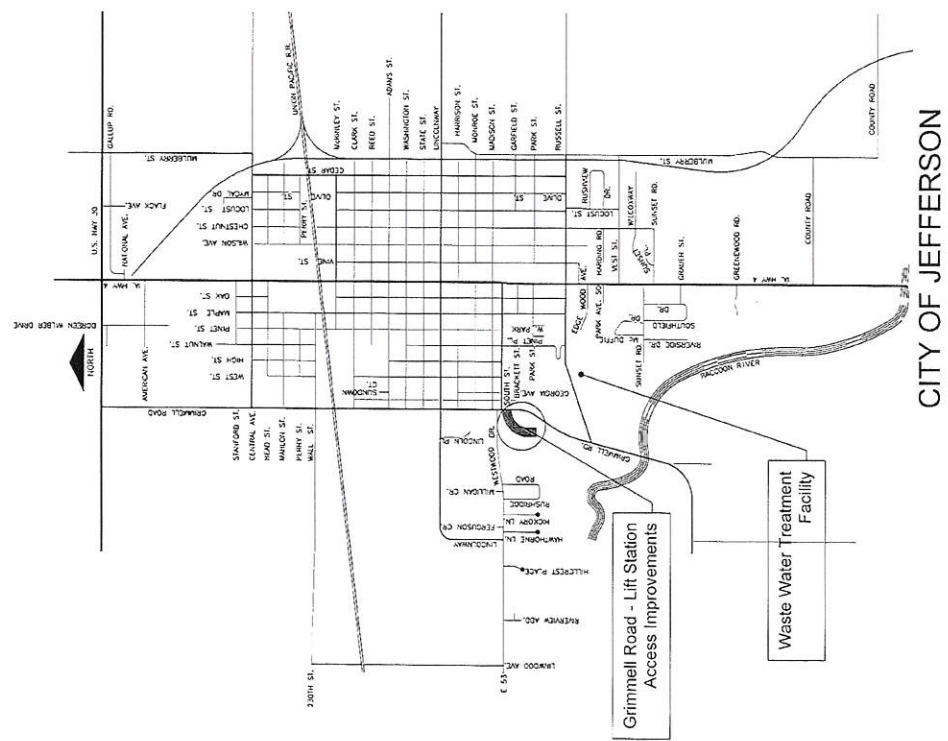
- GENERAL NOTES:**
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CURRENT URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS AS ADOPTED BY THE CITY OF JEFFERSON, IOWA.
  - M.H.F. ENGINEERING, P.C. ASSUMES NO GUARANTEE NOR ASSUMES ANY LIABILITY FOR THE LOCATION OF EXISTING UTILITIES WHETHER SHOWN OR NOT. ALL UTILITY LINES ARE ONLY GENERALLY LOCATED. CONTRACTOR SHALL LOCATE AND EXPOSE BEFORE CONSTRUCTION BEGINS. CALL "ONE CALL" (800)232-8899 BEFORE EXCAVATION BEGINS.



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT IS THE WORK OF ME OR UNDER MY PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

Signature: John R. Milligan Date: \_\_\_\_\_  
 License number: 9519 My license removal date is: December 31, 2015

PAGES OR SHEETS COVERED BY THIS SEAL: ALL DRAWINGS



BY	DATE	REVISIONS	CHECKER	DRAWN BY	DATE
<b>M.H.F. ENGINEERING, P.C.</b> ENGINEERS - LAND SURVEYORS P.O. Box 68 Jefferson, Iowa 50129 Fax: (515) 286-4515 Phone: (515) 286-4151			2015 Grimmell Road Lift Station Title Sheet Jefferson, Iowa		
PROJECT NO. 13052-2		DWG NO. A.01		ENGINEER/LAND SURVEYOR DATE: 8/14	

