

AGENDA

COUNCIL MEETING
Tuesday, February 28, 2017
5:30 P.M.
CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 2/14/17 regular Council meeting minutes.
- B. Annual appointments by the Council and Mayor.

IV. NEW BUSINESS:

- A. Public hearing on \$640,000.00 general corporate purposes loan agreement.
- B. Resolution approving loan agreement and authorizing issuance of \$1,000,000 General Obligation Urban Renewal Note.
- C. Public hearing on proposed plans and specifications, form of contract, and estimate of cost for the 2017 Street and Alley Reconstruction Project.
- D. Consider resolution approving plans and specifications, form of contract, and estimate of cost for the 2017 Street and Alley Reconstruction Project.
- E. Consider approval of bid for the 2017 Street and Alley Reconstruction Project.
- F. Consider approval of asbestos inspection bid for CDBG downtown façade project.
- G. Consider approval to employ seasonal assistant manager at Jefferson Community Golf Course.
- H. Consider second reading of ordinance to create a \$1 charge for the yard waste site.
- I. Consider approval of City insurance policy with Unger Insurance.
- J. Quarterly meeting with Main Street

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

AGENDA SUMMARY

DATE 2/28/17

NEW BUSINESS

- A. Public hearing on \$640,000.00 general corporate purposes loan agreement.
- B. Resolution approving loan agreement and authorizing issuance of \$1,000,000 General Obligation Urban Renewal Note.
- C. Public hearing on proposed plans and specifications, form of contract, and estimate of cost for the 2017 Street and Alley Reconstruction Project.
- D. Consider resolution approving plans and specifications, form of contract, and estimate of cost for the 2017 Street and Alley Reconstruction Project.
- E. Consider approval of bid for the 2017 Street and Alley Reconstruction Project.
- F. **Consider approval of asbestos inspection bid for CDBG downtown façade project.** Region XII Council of Governments received four bids for the asbestos inspection. Region XII is recommending approval of the bid from Blohm Inspection/Environmental Services for \$2,703.
- G. **Annual appointments by the Council and Mayor. Consider approval to employ seasonal assistant manager at Jefferson Community Golf Course.** This would be for an 8 month term from March 1, 2017 to October 31, 2017
- H. Consider second reading of ordinance to create a \$1 charge for the yard waste site.
- I. Consider approval of City insurance policy with Unger Insurance.
- J. Quarterly meeting with Main Street

COUNCIL MEETING

February 14, 2017

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Benitz, Von Ahsen

ABSENT: None

Mayor Berry presided.

Roger Nielsen spoke during open forum to express his concerns with drainage from the construction of the overpass.

On motion by Von Ahsen, second by Teeples, the Council approved the following consent agenda: January 24, 2017 Council meeting minutes, January 23, 2017 and January 30, 2017 City/County meetings, payment of monthly bills from City funds, Annual Tax Abatement approvals, and Treasurer's Report.

2016 Tax Abatement Applications

<u>Property Owner</u>	<u>Address</u>	<u>Project Description</u>	<u>Project Amount</u>
Phillip Sheridan	208 E Wilcox Way	New House	\$150,000.00
Jim Andrews	507 W Edgewood Road	Addition	\$270,000.00
James Ober	1221 Rush Ridge Road	Addition	\$70,000.00
Shane Kozal	600 S Maple Street	Garage	\$50,000.00
Milan Kucerak	304 E Adams Street	Addition	\$120,000.00
TD Hunter, LLC	2204 N Mulberry Street	Building	\$361,000.00
Todd Madson	104 E Vest Street	Addition	\$70,000.00
Chris Blackburn	109 E Vest Street	Garage	\$10,000.00
Andy Murphy	200 S Grimmell Road	Addition	\$30,000.00
Lyle Conroy	903 W South Street	Garage	\$35,000.00
Michael Pothoff	304 E Garfield Street	New House	\$170,000.00
Tracy Saffell	701 W South Street	New Garage	\$8,000.00
Diane Jackson	616 S Chestnut Street	Garage	\$37,358.00
Phil Sloan	503 E Monroe Street	Remodel	\$140,000.00

AYE: Ahrenholtz, Sloan, Benitz, Teeples, Von Ahsen

NAY: None

This was the time and place for the Public Hearing on the detailed plans and specifications, form of contract, and estimate of cost for Community Development Block Grant (CDBG) Jefferson Main Street Façade Rehabilitation Project. Berry called for any oral or written comments and there were none. On motion by Sloan, second by Ahrenholtz, the Council closed the Public Hearing.

AYE: Benitz, Teeples, Von Ahsen, Ahrenholtz, Sloan

NAY: None

RESOLUTION NO. 6-17

On motion by Ahrenholtz, second by Teeples, the Council approved Resolution No. 6-17, a resolution on Approving Detailed Plans and Specifications, Form of Contract, and Estimate of Cost for the CDBG Jefferson Main Street Façade Rehabilitation Project, and Setting Date for Receiving Bids March 23, 2017.

AYE: Teeples, Sloan, Benitz, Von Ahsen, Ahrenholtz

NAY: None

This was the time and place for Public Hearing on agreement for sale and redevelopment of property at 111 E. Lincoln Way. Berry called for any oral or written comments and there were none. On motion by Teeple, second by Benitz, the Council closed the Public Hearing.

AYE: Von Ahsen, Sloan, Ahrenholtz, Teeple, Benitz
NAY: None

RESOLUTION NO. 7-17

On motion by Von Ahsen, second by Benitz, the Council approved a Resolution No. 7-17, a resolution approving agreement for sale and redevelopment of property at 111 East Lincoln Way for \$45,000.00.

AYE: Ahrenholtz, Sloan, Teeple, Von Ahsen, Benitz
NAY: None

RESOLUTION NO. 8-17

On motion by Teeple, second by Benitz, the Council approved a Resolution No. 8-17, a resolution tentatively approving detailed plans and specifications, form of contract, and estimate of cost, and setting public hearing on February 28, 2017 at 5:30 p.m. thereon and the receipt of bids February 28, 2017 at 11:00 a.m. for 2017 street and alley reconstruction.

AYE: Von Ahsen, Sloan, Benitz, Ahrenholtz, Teeple
NAY: None

Ken Paxton updated the Council on GCDC activities.
On motion by Von Ahsen, second by Sloan, the Council approved Quarterly Funding for GCDC.

AYE: Benitz, Teeple, Ahrenholtz, Sloan, Von Ahsen
NAY: None

Chris Whitiker, Region X11 Council of Governments, reviewed the comprehensive plan process and the services they provide.

On motion by Von Ahsen, second by Sloan, the Council approved hiring of Micah Destival as Golf Course Manager at \$4,001.90 a month for 10 months starting February 15, 2017.

AYE: Von Ahsen, Ahrenholtz, Benitz, Teeple, Sloan
NAY: None

On motion by Benitz, second by Teeple, the Council considered the first reading of ordinance to create a \$1 monthly charge for yard waste site.

AYE: Sloan, Teeple, Benitz, Von Ahsen, Ahrenholtz
NAY: None

On motion by Ahrenholtz, second by Von Ahsen, the Council authorized Bolton & Menk to proceed with study to estimate benefit allocation for the north area drainage improvements.

AYE: Von Ahsen, Sloan, Ahrenholtz, Benitz, Teeple
NAY: None

The Council held a Fiscal Year 2017-2018 Budget Workshop. No action was taken.

The following bills were approved for payment from City funds:

ACCESS ELEVATOR & LIFTS	LB ANNUAL MT	600.00
ACCESS SYSTEMS	RN CPIER LSE	201.23
ACCESS SYSTEMS INC	RN CPIER LSE	608.74
ACCESS SYSTEMS LEASING	PA CPIER LSE	314.91
ACCO	WA CHEM	622.60
ACUSHNET CO	GCRSE SHOES	104.93
AFLAC	AFLAC W/H	128.30

Police Department Appointments

Mark Clouse	Police Chief
Heath Enns	Police Captain
Jason Kroeger	Police Sergeant
Kyle DeMoss	Police Patrolman
Patrick Gerhardt	Police Patrolman
Shane Jones	Police Patrolman
Kyle Terlouw	Police Patrolman
Caleb Jans	Police Patrolman

Mayor/Council appointments

Diane M. Kennedy	City Clerk
Robert Schwarzkopf	City Attorney
James D. Leiding, P.E.	City Engineer
Nick Sorensen	Code Enforcement Officer
Diane M. Kennedy	City Treasurer
Nick Sorensen	Building and Zoning Official
Health Officer	Dr. Jim Gerdes

Jefferson Park & Recreation Commission
Revised Agenda

Wednesday, February 15, 2017

12:00 pm Greene County Community Center

- I. Call to Order
- II. Roll Call
- III. Open Forum: This is a time for any concerned citizen to speak to the Board on an item that is not on the agenda. (Limit 3-5 minutes).
- IV. Approval of minutes for January
- V. Approval of bills for January 15-December 15
- VI. Old Business
- VII. New Business
 - a. Discussion about a pool work day
 - b. Mother Son Date night volunteers Friday, March 10, 6:00-8:00 pm
 - c. Sasha Hardman would like to rent the Greene County Community Center (whole) gym July 22.
- VIII. Reports
 - a. Wellness Report
 - b. Program Report
 - c. Directors Report
 - d. Parks Report
- IX. Adjournment-Next meeting Wednesday, March 15, 2017 at noon at the GCCC

AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY FEBRUARY 21, 2017, 12:00 NOON JEFFERSON CITY HALL

I. SEWER

- A. Request to discharge bulk wastewater into sanitary system
- B. Sump pump discharge.

II. WATER

- A. Review Bolton and Menk proposal for water meter replacement.

III. STREETS

- A. Request from for temporary reserve parking on Harrison Street between Chestnut and Wilson.
- B. Request from Women Encouraging Women to place assistance boxes.
- C. East Lincoln Way entryway update.
- D. Quiet Zone update.

IV. SANITATION/RECYCLE

- A. Location request for annual hazardous waste collection event.