

**Jefferson Park & Recreation Commission**

Minutes

December 21, 2011

12:00 pm Greene County Community Center

Board members present: Heather Ruzicka, Steve Hauptert, Rosemary Hoyt and Lee Horbach

Others present: Vicky Lautner, Simeon Lang, Libby Towers, and Mayor Craig Berry

With only four board members present. No items were voted on. Instead Director Lautner led meeting. Time was used to review issues.

No citizens spoke during open forum.

Unable to approve November minutes and November/December bills

Under old business

A letter to local organizations was sent regarding a request for funds to help purchase a new display sign at GCCC. The first donation of \$200 was accepted at the beginning of December from Chapter C. Z. P.E.O Sisterhood.

Thursday, Dec. 8 Danielle Ross signed a contract to use the upstairs room for her massage business. She will be paying 10% to the Greene County Community Center for the massages she does in the room. Danielle picked out the paint for the room and it has been re-painted. If Danielle were to decide to stop use of the room, she would pay to paint the room.

Stan Wiels with Pool Tech received the bid for the pumps and pipe work at the pool. He requested putting the pumps in this winter with 90% of the payment to be made and 10% to be paid when the project is done in the Spring. Lautner has emailed Mike Palmer to see if this is acceptable.

Lautner was asked at the last board meeting to get the price of Daubendiek Park being done with concrete. Rick sent me a probable Cost Opinion of \$185,634. Both proposals were available at the meeting. Rick commented on the life expectancy between asphalt and concrete. The concrete will last longer but we do' know what that time frame would be. The concrete will withstand the maintenance of the trail better than asphalt, an example would be the bike trail from Jefferson to Winkleman's switch is concrete and is holding up very well. From there to the south the asphalt trail has had some maintenance work done. Both surfaces were built the same time. Mike Palmer discussed filling the cracks and tarring over the surface with the equipment we have. Palmer said Rick said that would add an extra 5 years to the life of the trail. Mayor Berry expressed preference to replace sections with cement. He mentioned the possibility of using cement from left over area projects.

#### Under new business

Lautner explained that it was discovered that city code calls for parks to be closed from 11:00 pm-5:00 am. Changes to the signs that will most likely be displayed at parks and to information posted in brochure were changed to reflect the correct times. Lautner also explained the need to post a sign for individuals to pick up after their dogs. It is a city ordinance, but since people are not cleaning up after the dogs signs need to be posted.

Janie Scheuermann contacted Lautner about the concession stand for the Youth Wrestling tournament. Scheuermann was okay with JPRD board running the concession stand. A time schedule for working at the concession stand during the tournament has been created. Board members need to sign up for the time they will be able to work. We will be using the pop, Gatorade and water from the booster club. It was determined to offer walking tacos & maidrites as lunch choice.

It was decided to promote the fundraiser through Dairy Queen in an effort to raise money for the display sign. Towers will be contacting Dairy Queen to set fundraiser up. Board would like to have the event coincide with one of the youth basketball tournaments JPRD hosts in February. Horbach mentioned making sure all business were included in opportunity. Towers explained that the department is interested in working with any business, but DQ contacted them about opportunity. Lautner will contact chamber and let them know of intentions.

Lautner will be emailing the Hess Fund wish list to all board members for a vote, so the list can be sent to committee.

A budget proposal was put together by Lautner, Ruzicka, and Hauptert and it was turned into Diane Kennedy.

Board was given spreadsheets of usage by the school in 2009, 2010 and 2011. Lautner has met with Tim Christensen to see if some of the pressure can be taken off the Center or a change in current compensation to reflect the increased usage. The board and Mayor Berry all approved of Lautner's current actions and supported further actions to alleviate pressure on GCCC.

It was decided that a discussion and decision on the use of porta-potties at the city parks would be shelved until the next meeting since there was time to make a decisions.

#### Under Lang's wellness report

- Winter/Spring class will begin week of January 2. A new fitness schedule was available. Three new classes will be offered this winter—Extreme Core, Extreme Fit, & Tai Chi.
- Lang explained the New Year's "End of the World" Challenge. Individual workout challenges will be provided and year long cumulative goals to make sure people are ready to survive 2012.

- Lang also provided board with Hess Fund Wish list

Under Towers' program report

- Daddy Daughter Dance was discussed
- Information on fall revenue & expenses was provided.

Due to lack of time and no quorum the board decided to end meeting without hearing Lautner's report.

The next board meeting will be Wednesday, January 18, 2012 at noon at the GCCC